

Jean Piaget Society Book Series

Submission Guidelines

The Jean Piaget Society, in collaboration with Laurence Erlbaum Associates (LEA), has recently inaugurated a new book series. We invite you to submit a proposal to us, following the proposal guidelines detailed below.

Editorial Policy:

The JPS Book Series (JPS-Books) seeks to publish two types of volumes:

1. Major contributions to the field (i.e., books that represent a distinctive intellectual contribution to the study of knowledge and development are particularly welcomed).
2. In creating an innovative book series, we also place a priority on high quality handbooks and reference materials that have a clear pedagogic intent.

Please note that some (agreed upon) portion of any royalties earned by volumes produced by the JPS-Books series accrue to the Jean Piaget Society.

The Submission Process:

Ordinarily, the submission process proceeds in three steps.

Step One: Step One consists of an *Initial Book Proposal*, guidelines for which are detailed below. To be considered, submissions must meet the editorial goals of the JPS Books. If it does not (a judgment that, in uncertain instances involves requesting an 'advisory reading' from an expert Consulting Editor), the submission is returned to the author without further review along with an explanatory letter.

Step Two: In the majority of cases, *Initial Book Proposals* result in an invitation to submit a more *Detailed Proposal* that will serve to better explicate your plans, and to indicate what expertise is required to evaluate the submission. After this second submission is sent to reviewers, the author(s) is notified if some major unexpected delay arises. The time required to complete this review process is ordinarily 2 months.

Step Three: After a submission has been tentatively accepted for publication it will be assigned a *Supervising Editor* selected from the Advisory Board of the JPS Book Series, and an *Action Editor* assigned by our publisher, LEA. These individuals will work with the author(s) to arrive at a final manuscript. The final manuscripts—a collaborative effort involving the *Supervising* and *Action Editors*—should generally follow the style and format requirements spelled out in the most recent edition of the *Publication Manual of the American Psychological Association*. Four (4) copies of the final manuscript (double spaced) are required, along with a computer disk containing a file that is an exact copy of the final hard copy; these will be transmitted to LEA.

Step One

Guidelines for the Preparation of an *Initial Book Proposal* to the JPS Books Series

To help JPS understand your proposal, please use the suggestions and questions that follow as guidelines for your *Initial Book Proposal* submission. The proposal should contain the following elements:

1. **Book Title:** Tentative book title and subtitle (if any)
2. **About the Author(s)/Editor(s):**

Please make sure you supply correct details of full name(s), position, address, telephone

number, and e-mail address, together with brief details of other relevant qualifications, publications (with any books indicated).

3. About your book proposal:

Please provide a detailed statement of purpose (1-3 pages), explaining the objectives and significance of the work. Describe your approach and your aims in writing/editing this book. Also tell us what you consider to be the outstanding, distinctive or unique features of the work.

Please also provide the following information:

- Table of contents showing draft chapter titles for the book
- Estimate of the length of the book (in manuscript pages or in printed pages)
- Estimate of how long it will take to complete

4. Definition of Market:

In undertaking a publishing project, series Editors (and therefore, an author and publisher) must consider the market for a proposed work. In your prospectus, please address the following questions:

- Readership: Who is the book primarily aimed at? Who will buy it? Who will read it? Would this subject have international appeal? If so, where?
- Level: What level of ability is assumed of the reader (undergraduate/graduate student/etc.)?
- Existing Books: Which existing books in the area are closest to your proposal and how do they compare?

5. With Special Reference to Proposed Handbooks or Professional/Scholarly/Reference Books, please indicate:

- How the approach taken in the book represents a departure from, or extension of, conventional wisdom? How will this contribute to the discipline? Please explain.
- Will the book be edited or authored? Is a table of contents available? Sample chapters? Abstracts of chapters?
- What academic societies or sections of major societies will be most interested in this work?
- What professional groups will be most interested in this work?

6. Finally, Please indicate why you are submitting your proposal to the JPS Book Series.

7. Where to send your proposal:

Please submit your proposal to either:

Michael Chandler
 JPS-Books Co-Editor
 Department of Psychology
 2136 West Mall
 The University of British Columbia
 Vancouver, BC, V6T 1Z4
 Canada
 Email: chandler@interchange.ubc.ca

or Larry Nucci
 JPS-Books Co-Editor
 University of Illinois at Chicago
 College of Education MC 147
 1040 West Harrison St.
 Chicago, IL, 60607
 USA
 Email: lnucci@uic.edu

Although hard copies of proposals are acceptable through the post, we prefer to receive proposals electronically as e-mail attachments.

Step Two

Detailed Proposal

If we believe JPS-Books is an appropriate publisher for your work, you will be invited to submit a more *Detailed Proposal*, in which you will be asked to describe in greater detail the purpose, scope, and special features of your book. We will send this outline to appropriate reviewers to inform our publishing decision and to obtain detailed and constructive feedback for you.

In addition to the information contained in your *Initial Book Proposal* this new *Detailed Proposal* should include the following elements:

1. Statement of Aims:

Background: Please describe the background to the book.

Rationale: A brief description of the rationale behind the proposal. What are the books main themes and objectives?

Approach: Description and reasons for the approach adopted.

Features: What aspects of this proposal would you emphasize as being of most importance?

2. Table of Contents:

A detailed table of contents including subheadings. Please use short descriptions as necessary to clarify the outline.

3. Annotated outline:

Include a short narrative that describes how each section (chapter) contributes to the book. If the project is an edited volume, please include the names and affiliations of the contributors (indicating if any of this information is tentative).

4. Sample Chapters:

Do you have any material that you would regard as an adequate indication of the book's level and content, i.e., draft chapters, related articles, etc.? We may need to see draft chapters before reaching a final decision on acceptance.

5. Additional Information:

- What portion of the manuscript is now complete? When do you expect to have your manuscript completed?
- What will be the approximate length of your book (either in number of words, or number of double-spaced manuscript pages)?
- Please provide a tentative schedule for delivery of the final draft, and an indication of whether you are submitting your proposal elsewhere.

6. Reviewer Suggestions:

We use reviewers of our own choice, but are also happy to consider people you feel might be suitably qualified to comment on the proposal. We never reveal the names of our reviewers without their permission.

Step Three

In *Step Three*, both authors and JPS are entering into a binding commitment to carrying forward the proposed book to completion. Authors are expected to have taken into account advice provided by the Series Editors and anonymous reviewers, and to adhere to an agreed upon schedule for the timely completion and publication of the book.